

The Joshua House Church Benevolence Policy

The Joshua House Church will make benevolence determinations based on the following criteria, application and approval process. The Joshua House Church will make payment directly to the vendor of benevolent request or provide member with gift card as determined by approval committee. At no time will recipient receive cash or personal check payment directly from The Joshua House Church.

Criteria for Benevolence:

- Church member is in good standing and an existing tither.
- Complete benevolence application form.
- Does not have the means to provide basic food or shelter.
- Has experienced disaster (fire, tornado, flood, etc.).
- Is experiencing a severe family crisis.
- Is a victim of crime.
- Member or family is experiencing a catastrophic medical issue.

Process for Benevolence:

- “We Care Committee” receives request for benevolence.
- We Care member asks individual to complete benevolence form and informs them of the approval process and timeline for approval.
- Member completes benevolence request form and gives to We Care Committee team member or pastor.
- We Care Committee (two members and pastor) reviews the request and approves or denies request by signing benevolence application.
- If application is denied, We Care Committee member and informs them of decision.
- If application is approved, We Care Committee shares application with treasurer and acquires funds for benevolence.
- We Care Committee purchases gift card or instructs treasurer to pay benevolent bill (no funds are to paid directly to applicant). Funds should be disbursed by gift card or check written directly to vendor.
- We Care Committee follows up and provides applicant with benevolent disbursement.
- Benevolent approvals and amounts of disbursed funds should be entered into the church database for future reference.
- Finance Director prepares monthly benevolence report for church board.

Benevolence Committee

- Benevolence Committee / We Care Committee will be comprised of at least two appointed team members and senior pastor.
- We Care Committee should be available to meet Sundays or Wednesdays after church services to review benevolence applications and make recommendations.
- Church Director of Finance should be available Sunday and Wednesdays after church to make benevolent disbursement and record in church database.